

Alabama Department of Conservation and Natural Resources
RFQ 004 25*30
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES for DEEPWATER
HORIZON OIL SPILL
GULF RESTORATION PROGRAM MANAGEMENT SERVICES

RFI Issued: October 30, 2024

To All Potential Respondents: This Addendum is issued to modify the previously issued RFQ documents and/or is provided for informational purposes, and is hereby made a part of the RFQ documents.

RFI 10)

1. Contract Structure & Awards

1.1 Does ADCNR intend to make single or multiple awards under this RFQ?

Answer: ADCNR reserves the right to award to multiple firms at its discretion. ADCNR also reserves the right to award by item, groups of items; to divide the award; to reject any and all submissions in whole or in part, and to waive any informality or technical defects if, in its judgment, the best interests of ADCNR and the State of Alabama will be served. All decisions on compliance, evaluation, terms, and conditions will be made solely at the discretion of ADCNR and made to favor the State of Alabama.

1.2. If multiple awards are contemplated, how will task orders or work be allocated among awardees?

Answer: At ADCNR's discretion, with input from the selected firm(s).

1.3. Will ADCNR establish a preferred vendor list from this RFQ?

Answer: ADCNR reserves the right to establish a preferred vendor list.

RFI 11)

2. Budget & Period of Performance

2.1. Does the \$3,000,000.00 contingent budget cover only the base 2-year period or the total potential 5-year period including option years?

Answer: That is the estimated budget for the full project administration, including option years.

2.2. Is the \$3,000,000.00 an annual allocation or a total contract ceiling?

Answer: That is the estimated not-to-exceed amount for the total program.

2.3. What is the anticipated distribution of the budget across the program management service categories?

Answer: That is dependent on the combination of new and existing projects and

programs.

2.4. What is the projected annual funding level for each year of performance?

Answer: The contract is based on reimbursement of ADCNR-requested work.

RFI 12)

3. Past Performance & Experience

3.1. Can relevant industry experience from private sector coastal/environmental restoration projects be used to demonstrate past performance capabilities?

Answer: Documented comparable experience will be duly considered and evaluated.

3.2. What is the preferred timeframe for past performance references (e.g., last 3 years, 5 years, etc.)?

Answer: Documented comparable experience will be duly considered and evaluated.

3.3. How many past performance references are required?

Answer: Documented comparable experience will be duly considered and evaluated.

3.4. How will ADCNR evaluate program management experience from other industries or sectors?

Answer: Documented comparable experience will be duly considered and evaluated.

3.5. What types of comparable experience would be considered relevant (e.g., environmental remediation, infrastructure program management, disaster recovery)?

Answer: Documented comparable experience will be duly considered and evaluated.

3.6. Is there a way to demonstrate capability through team composition if prime contractor lacks direct coastal restoration experience?

Answer: Documented comparable experience will be duly considered and evaluated.

3.7. Will ADCNR consider program management experience from outside of coastal areas?

i.e., Large-scale infrastructure projects?

Answer: Documented comparable experience will be duly considered and evaluated.

RFI 13)

4. Place of Performance

4.1. What percentage of work must be performed at ADCNR facilities versus contractor facilities? ~

Answer: We anticipate that approximately 10% or less of work will be performed at ADCNR headquarters in Montgomery, Alabama. Please see H2.

4.2. Are there any requirements for local office presence in Alabama?

Answer: See 4.4 below.

4.3. Will ADCNR provide workspace for contractor personnel if on-site work is required?

Answer: Space may be made available.

4.4. Are there specific locations where contractor staff must be permanently stationed?

Answer: The firm should, at a minimum, establish an office in the Southeast region. Contractors/firms must be duly professionally licensed in the State of Alabama, and registered to conduct business with the Alabama Secretary of State. Preference to resident contractors may be given as permitted by law.

RFI 14)

5. Insurance Requirements

5.1. What are the specific insurance coverage types and minimum limits required for:

- a. Professional Liability Insurance
- b. Commercial General Liability
- c. Workers' Compensation
- d. Automobile Liability
- e. Cyber Liability (if applicable)

5.2. Are there any special insurance requirements related to environmental work?

5.3. What is the required timeframe for obtaining specified insurance coverage (at time of proposal or at time of award)?

Answer: Insurance requirements will be finalized upon selection of a firm(s).

RFI 15)

6. Personnel Requirements

6.1. Are there any key personnel positions that must be identified in the proposal?

6.2. Are there minimum qualification requirements for project staff?

6.3. Will ADCNR require the right of refusal for proposed personnel?

6.4. What positions must be filled by individuals with direct coastal/environmental experience?

6.5. Can expertise requirements be met through a combination of prime and subcontractor qualifications?

Answer: Please see RFQ Sections C.2.i., C.2.v. & Section H. Please submit; comparable experience will be duly considered and evaluated.

RFI 16)

7. Subcontracting

7.1. Is there a minimum or maximum percentage of work that must be performed by the prime contractor?

Answer: No.

7.2. Are there any small business or local business participation goals?

Answer: Minority and/or Women-Owned Business enterprises are encouraged to apply.

7.3. What is the minimum coastal/environmental expertise required within the prime contractor organization versus subcontractors?

Answer: Distribution of expertise among firms is not pre-defined.

7.4. Would partnering with experienced coastal/environmental subcontractors satisfy experience requirements?

Answer: Documented comparable experience will be duly considered and evaluated.

RFI 17)

8. Administrative

8.1. Will page limits for the proposal exclude:

- a. Required forms and certifications
- b. Personnel resumes
- c. Past performance references
- d. Financial information

Answer: Please see RFI 6 & 7 published on October 16, 2024.

8.2. Are there any specific formatting requirements for:

- a. Graphics/charts
- b. Tables
- c. Appendices

Answer: There are no specific formatting requirements, but please be aware of size limitations for email: ADCNR servers will not accept files larger than 25 MB. Firms are solely responsible for the timely delivery of their responses.

RFI 18)

9. Project Portfolio Details

9.1. For the estimated 180 projects to be managed:

a. What is their typical size/scope?

Answer: See RFI 5 published October 16, 2024. A sampling of the diversity of projects that are supported by this scope of work can be found here: [Alabama Coastal Restoration Program | Outdoor Alabama](https://www.outdooralabama.com/programs/alabama-coastal-restoration-program) <https://www.outdooralabama.com/programs/alabama-coastal-restoration-program>.

b. What is their average duration?

Answer: The average might be 5 years, but the duration varies from 1 to 10+ years.

c. How many are expected to be active simultaneously?

Answer: On the order of 180 projects and programs.

9.2. Regarding green/environmentally conscious structural measures:

a. Are there specific preferred approaches or methodologies?

Answer: All approaches and methodologies will be based on best practices.

b. Are there any mandatory green building or environmental standards that must be followed?

Answer: LEED standards should be part of the firm's experience for environmental compliance.

RFI 19)

10. If a firm has not directly worked in coastal/environmental restoration:

a. How will ADCNR evaluate program management experience from other industries or sectors?

b. What types of comparable experience would be considered relevant (e.g., infrastructure program management)?

Answer: Documented comparable experience will be duly considered and

evaluated.

RFI 20)

11. For firms transitioning into coastal/environmental work:

- a. What minimum qualifications or certifications would be required?
- b. How will technical competency be evaluated if experience is from other fields?

Answer: Documented comparable experience will be duly considered and evaluated.

12. Regarding transferable experience:

- a. Will ADCNR consider program management experience from:
 1. Large-scale infrastructure projects?
 2. What elements of program management experience are most critical to ADCNR (e.g., scale of projects, complexity, regulatory compliance, stakeholder management)?

Answer: See answer to RFI 15 above. Also refer to RFQ Sections C.2.i., C.2.v. & Section H. Documented comparable experience will be duly considered and evaluated.

RFI 20)

13. Team Composition:

- a. Can expertise requirements be met through a combination of prime and subcontractor qualifications?
- b. What is the minimum coastal/environmental expertise required within the prime contractor organization versus subcontractors?
- c. Are there specific positions that must be filled by individuals with direct coastal/environmental experience?

Answer: See answer to RFI 15 above. Also refer to RFQ Sections C.2.i., C.2.v. & Section H.