

ADDENDUM No. 1
REQUEST FOR QUALIFICATIONS

Issued: May 17, 2024

BOGGY POINT LIVING SHORELINES PROJECT

To All Potential Offerors: This Addendum is issued to modify the previously-issued RFQ and/or is provided for informational purposes, and is hereby made a part of the RFQ documents.

RFI 1) Is ADCNR requesting an emailed PDF submittal? Both email and hard copy submittals are referenced in Section VI: Statement Comments (page 4), but Section V: Contact Information and Timeline stipulates no hand-delivered submittals will be accepted.

Response: Submissions are due no later than June 6, 2024 at 12:00pm CENTRAL (NOON). In order to facilitate and streamline submission, **ADCNR will now only and EXCLUSIVELY ACCEPT SUBMISSIONS VIA E-MAIL as follows: An e-mail submission with a .pdf attachment to Dr. Rita Peachey at rita.peachey@dcnr.alabama.gov.**

Note: Files larger than 25 MB should be zipped. ADCNR servers will not accept files larger than 25 MB.

RFI 2) Is there a good time for a virtual connect?

Response: Questions related to the RFQ are to be submitted by e-mail, no later than May 23, 2024, to Dr. Rita Peachey at rita.peachey@dcnr.alabama.gov. However, ADCNR reserves the right to hold discussions with individual Offerors if it determines that it will serve the best interests of the State of Alabama.

RFI 3) Is the Certification for Procurement of Professional Services a required form in the submittal?

Response: No. Please note that any contract resulting from this solicitation will be subject to the terms and conditions of the funding award, the RESTORE Council Financial Assistance Standard Terms and Conditions, Program-Specific Terms and Conditions, the contract Terms and Conditions, the RESTORE Act, all applicable terms and conditions in 2 C. F. R. Part 200 including: Appendix II to Part 200; and 2 C. F. R. 200.321, and all other OMB circulars, executive orders or other federal laws or regulations, as applicable.

RFI 4) Are we allowed to include Covers, Tabs, and a Table of Contents in our proposal?

Response: Yes.

RFI 5) If so, will these count towards the 30-page limit?

Response: No.

RFI 6) Do we need to include the engineering firm license and individual licenses?

Response: Yes, you must include a copy of individual professional licenses of key personnel AND the primary firm/company's Certificate of Authorization as issued by the Alabama Board of Licensure for Professional Engineers and Surveyors. The firm and its individual professionals must duly possess and maintain all applicable licenses and certifications for the duration of the period of an awarded contract. Questions related to licensing should be directed to the Alabama Board of Licensure for Professional Engineers and Land Surveyors, <https://bels.alabama.gov/>.

RFI 7) Do we need to include firm licenses for subconsultants as well?

Response: You do not need to include licenses for sub-consultants and sub-contractors in your submission if they are not key personnel in the primary firm. However, all sub-consultants and sub-contractors and their firms must duly possess and maintain all applicable licenses and certifications for the duration of the contract period. Questions about professional licensing should be directed to the respective licensing agency, including the Alabama Board of Licensure for Professional Engineers and Land Surveyors, <https://bels.alabama.gov/>.

RFI 8) Does the 12-point font requirement include on the SF330 Forms as well?

Response: No.

RFI 9) To confirm page count:

- a. Do the copies of primary firm and employee licenses of key personnel count towards the 30-page limit?**

Response: No.

- b. Do the SF330 Part II's count towards the 30-page limit?**

Response: Yes, the SF330 form counts towards the limit, except for the instructions pages, pages 1-8 of SF330. The form instructions do not count towards the limit.

- c. Do the required forms count towards the 30-page limit?**

Response: No, See RFI 10).

RFI 10) Can you clarify what the 30-page limit includes?

a. Does the SF330 form count towards the 30-page limit?

Response: Yes, except for the pages reflecting form instructions, pages 1-8 of SF330.

b. Does a Cover Page and Dividers count towards the 30-page limit?

Response: No.

c. Does the Cover Letter count towards the 30-page limit?

Response: Yes.

d. Does the Approach and Methodology count towards the 30-page limit?

Response: Yes.

e. Does the Supporting Documentation count towards the 30-page limit?

Response: No. See RFI 10).

RFI 11) Do the additional items in VI.D. (Supporting Documentation) on page 5 count toward the 30-page limit?

Response: No, the six (06) supporting forms outlined in VI.D. do not count toward the 30-page limit.

RFI 12) Do you foresee needing geotechnical engineering services to address any data gaps?

Response: Yes.

RFI 13) Is ADCNR requesting a full SF330 (Part 1 Sections A-I & Part 2) for VI.B (Statement of Qualifications) on page 5 or should only certain sections be submitted (eg, Section E: Resumes, Section F: Projects)?

Response: Offeror must submit a statement of qualification through a completed GSA Standard Form 330 for the primary firm and its employees that are key personnel, identifying information for similar relevant projects, project budget, scope of work, photographs (before and after), project owner's name and contact information, and any other relevant information. The SF330 Instruction pages do not count toward the 30-page limit.

RFI 14) If full SF330 submittals are requested, are they required for each subcontractor. If so, these submittals have the potential to exceed the 30-page limit.

Response: THE FORM SF330 IS REQUIRED FOR THE PRIMARY FIRM AND ITS KEY PERSONNEL ONLY. The SF330 Instruction Pages do not count toward the 30-page limit.

RFI 15) Should VI.C (Approach and Methodology) on page 5 be placed in Section H of the 330?

Response: No, please label Approach and Methodology in accordance with the RFQ's Statement of Contents.

RFI 16) Can ADCNR provide an RFQ document with clickable links for the information referenced via hyperlinks?

Response: Yes, please utilize the following links:

- a. https://www.restorethegulf.gov/sites/default/files/FPL_forDec9Vote_Errata_04-07-2016.pdf
- b. <https://restorethegulf.gov/sites/default/files/RESTORE%20Council%20STCs%20Final%208-18-2015.pdf>
- c. <https://www.gsa.gov/system/files/SF330-21.pdf>
- d. https://alison.legislature.state.al.us/files/pdffdocs/joint/contract_review/IMMIGRATION STATUS form.pdf
- e. https://alison.legislature.state.al.us/files/pdffdocs/joint/contract_review/Certificate_of_Compliance.pdf
- f. https://alison.legislature.state.al.us/files/pdffdocs/joint/contract_review/AL_Vendor_Disclosure_Statement.pdf

RFI 17) Does ADCNR already have data for the project- including survey, geotechnical, cultural resources, SAV, etc?

Response: ADCNR does not hold data for this project.

RFI 18) Does ADCNR have a sand fill source identified?

Response: No.

RFI 19) Has any coastal modeling/analysis been performed of the project site?

Response: ADCNR does not hold modeling/analysis for this project.

RFI 20) Referring to the 30-page limitation, 12 pt font limitation:

a. Is the Standard Form 330 (SF330) included within these limitations?

Response: Refer to Table in RFI 23.

b. Is “D. Supporting Documentation” (page 5 of the RFQ) included within these limitations?

Response: No. See RFI 10).

RFI 21) Within “D. Supporting Documentation” listed on page 5 of the RFQ, there are three (3) hyperlinks provided for subsection a-c. We are having difficulty accessing those links. To ensure we are providing the requested information, could you please clarify where we might download those specific files, or attach the requested forms?

Response: Please utilize the links in RFI 16).

RFI 22) Regarding the page limitation:

Items	Does it count towards the 30-page limit?
Cover Letter	YES
GSA Form 330	YES (without form instructions)
Instructions to GSA Form 330 (Pages 1-8)	NO
Approach and Methodology	YES
Supporting Documentation/Forms in VI.D.	NO
Copy of Professional Licenses and Firm Certificate of Authorization	NO
Covers, Tabs, Dividers, Table of Contents	NO

RFI 23) The RFQ states that an electronic file (.pdf) of the proposal is to be emailed, but also suggests several hard copies are required. Would the ADCNR prefer to only receive one electronic file (in lieu of hard copies) so it can be easily disseminated amongst the review committee and others?

Response: Submissions will be received only via e-mail exclusively. See RFI 1).

This Request for Qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement(s). The Awarding Authority/Owner reserves the right to reject any or all qualifications, to modify and/or to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.